

STONEHAVEN TOWN PARTNERSHIP

MINUTES OF TRUSTEE MEETING

HELD ON 27th SEPTEMBER 2016 AT 7.00PM

AT INVERCARRON RESOURCE CENTRE, STONEHAVEN

Item

1. Welcome and Apologies

Present Trustees	In attendance	Apologies
David Fleming (DF) John Robson (JR) Stuart Alexander (SA) Andrew Newton (AN) Jim Stephens (JS) James Douglas (JD) Isabel Munn (IM)	Cllr Graeme Clark (GC) Cllr Raymond Christie (RC) Mitch Mackay (MM) Douglas Samways (DS) David Wood (DW) – Furniture Lodge Andy Perkins (AP)- Community & Enterprise Consultant Walter Burnett (WB)-Men’s Shed Jim Mackenzie(JMK)– Men’s Shed	Bill Allan (BA) Cllr Peter Bellarby (PB) Gary Scott - Stonehaven Angling Association

2. David Wood Furniture Lodge – Update on Community Asset Transfer of the Old Model Lodging House on Cowie Lane

	Action
<p>DW introduced the Furniture Lodge as a Project to enable donated household goods to be sold. To assist with employability by making repairs to goods as required and by collecting the furniture from donors and selling the furniture.</p> <p>DF opened the floor any questions to DW</p> <p>There were a number of questions about the Business Plan. For example: Leader Funding and match funding. The repairs that are required at present to the Cowie Lane Building. What income similar organisations have. Access to the building How a van would be funded? Would Furniture Lodge consider sharing the building with The Men’s Shed? What is the valuation of the Building?</p> <p>The CAT from the Furniture Lodge was discussed in CAMERA at the last Area Committee meeting. FL now have to appeal the decision at the Policy and Resource Committee which will meet in mid-November</p> <p>DW answered all the questions raised and confirmed that a new Business Plan had been written. There are also a lot of questions to be answered from the area committee meeting.</p>	

DF asked if DW wanted STP support to be voted for by the trustees at this meeting. DW thought there was little point in asking for support until the results of the Policy and Resource meeting has taken place in November.	
DW to be invited back to update trustees after November.	

3. Approval of minutes

	Action
On the proposal of AN and seconded by JR the minutes of the trustees meeting of 23 August 2016 were approved. These minutes will now be placed on the website. Matters arising from these minutes are detailed in section 4 below.	IM

4. Matters arising from minutes of 23rd August

	Action
No matters arising from the 23 rd August trustee meeting.	

5. Finance Report from John Robson

	Action
JR stated that there is £39K in current account and £52K in the deposit account for salaries next year.	
JS reported that the Fireballs Committee will use £1000 dispersed to them from STP to purchase new barriers	

6. Strategy – David Fleming

	Action
Business Plan 2016-19 Business plan has not yet been progressed.	

7. Business Plan Items

Report of progress on individual projects has been circulated and is on website. What follows is an update on that information.

Project	Additional Information	Action
Bervie Braes Road (DF)	See section 9 below	
Court Building (DF)	Last Thursday – Business Plan agreed by SCTS Executive Committee, now to go to Estates Committee and then to Ministerial Committee. Waiting to hear from them. HLF have turned down funding. The total value of the bids they had was greater than the money in the pot. STP have been encouraged to reapply and JR and IM to see funding officer asap in Edinburgh.	
Improving Our Town Centre (JS)	No progress as no further meetings.	

Former Gas Works Site (MW)	See section 9 below	
Cruise Ships (JR)	Nothing further to report.	
Plan B (DS)	No progress revisit in January 2017	
New Cycling Project	See section 9 below	
Grande Promenade	See section 9 below	

8. Business Items

	Action
<p>Report from/items to Community Council</p> <p>Items to CC Nothing to take to SDCC</p> <p>Items from CC It was noted that the new chair is PMB.</p>	
<p>Report on KDP meeting (AN) AN has been on holiday so was unable to attend the last meeting. He reported that there are now 2 types of meeting 1 full formal meeting and one informal meeting which take place on alternate months. Sandra Stuart has resigned and KDP are recruiting a new staff member. Hillhead of Auquhirie cheques are to be presented to successful groups. KDP will be running a Dragons Den where a Community Cash proposal group winner gets £300. KDP Community volunteers medal will also be presented at a future meeting.</p>	
<p>Caravan Site A meeting has been set up with WM regarding the CCGB lease. DS asked about the tent pitches. DF confirmed that there is work to be carried out by Aberdeenshire Council in February. DF to write to them.</p>	DF
<p>Land Train IM confirmed that it has been running pretty successfully this year but bad weather has cancelled it a couple of times. To date there have been just under 6000 passengers and £24 ½ K taken in fares from Easter 2016</p>	
<p>CCF Final payment for salaries has now been received.</p>	

9. Items from STP/Aberdeenshire Council meeting 13th September

	Action
<p>DF reported that although STP have been having bi monthly meetings with Aberdeenshire Council progress is very slow.</p> <p>East Newtonleys – Aberdeenshire Council are considering other sites but we don't know what sites. Aberdeenshire Council have been asked to make the other sites known Bervie Braes - Looking at axle weight instead of gross weight for land train Gas Works site – Asked for report from Mark Skilling but nothing received back.</p> <p>DS mentioned the same concerns with SDCC and the slowness of AC</p> <p>GC mentioned that although the supermarket site has been agreed, other sites can be looked at for other uses.</p>	

<p>Beach toilets have been removed from STP's list as they have been operated by Businesses at the Beach.</p> <p>Cycle Project SA reported that the integrated travel plan has been rolled out in Peterhead and Banff and this includes better infrastructure for walking and cycling. Stonehaven Claudia Stirk offered to come to next meeting to speak about the integrated travel plan in Stonehaven at the October meeting. SA will invite her.</p> <p>Grand Promenade JR reported that his contact in Edinburgh has come back with a list of suggestions after the walk about last month, with great ideas for landscaping the current board walk Funds required for proper proposal/feasibility study of £20k to £30k Community Engagement must also be factored in.</p> <p>JS mentioned that Aberdeenshire Council's Landscape Services has a budget for boardwalk improvements and suggested that JR speaks to Ian Thompson and Horizon group re planting flowers.</p> <p>JR has spoken to Willie Donald, Davidson and Murrison and Macintosh Plant regarding providing machinery for any works along the board walk and all are keen to help.</p> <p>SA commented that STP should we go to tender for a feasibility study.</p> <p>DF suggested JR write a brief and look at funding opportunities JS happy to help JR.</p>	<p>SA</p> <p>JR</p> <p>JR/JS</p>
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10. Representative from STP for Stonehaven's All Weather Sports Facility

	Action
<p>DS reported that due to the Community Involvement in SCAWSF there are 2 places on their board who meet 4 times a year. DS has asked for representatives from SDCC and STP.</p> <p>DS will let IM know when meetings are so that dates can be circulated to Trustees so that one can attend.</p>	DS/IM

11. New Membership Applications

	Action
The new membership applications were proposed DF and seconded SA	
Mill O Forest Primary School	Agreed by all
Stonehaven Angling Association	Agreed by all
Stonehaven Community All Weather Sports Facility	Agreed by all

12. AGM 22 November

DF will stand down as Chairman at the AGM. A new Chairman and new trustees will be required. DF reminded the trustees that there will be a meeting for the new chair and trustees immediately after the AGM.

13. AOCB

	Action
<p>Hogmanay JS reported that as there is nothing in place for OAITS this year, Cadonna's have applied for use of car park for fair rides. SA asked if STP could fund street entertainment earlier in the evening. JS reported that he is trying to get a PA system set up for music earlier in the evening. JS asked DF to send letter offering financial help from STP to the Fireballs. JS to provide contact details</p>	JS
<p>Christmas Tree JS reported that Howdens have given money for Christmas tree lights.</p>	

14. Private Trustees Meeting

15. Date of next meetings - 4th Tuesday of every month

All to take place at the Invercarron Resource Centre in Dunnottar Lounge.

25th October

22nd November AGM

No meeting in December

Meeting Closed at 8.50pm